

# MINUTES

Wednesday, Apr. 14, 2010

Metro

3:30 PM – 3:50 PM

Management

Human Services Building

Council

521 N. Main Ave.

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Members Present: Mayor Dave Munson, Councilman Gerald Beninga, Commissioner John Pekas, Commissioner Dick Kelly

Attendees: Doug Barthel, Deb Berreth, Michelle Boyd, Aimee Chase, Gail Eiseland, Donn Hill, Daren Ketcham, Lyn MacDonald, Mike Milstead, Bill O'Toole, Ona Reker, Gordon Swanson, Matt Tooley, Denise Tucker

## 1. Approval of Agenda.

Motion made by Commissioner Kelly, seconded by Councilman Beninga to approve the agenda. Motion carried.

## 2. Approval of Minutes.

Motion made by Councilman Beninga, seconded by Commissioner Kelly to approve the Minutes of the Meeting dated February 10, 2010. Motion carried.

## 3. Finance & Administration

### a. Presentation of Financial Statements

Ona recapped the Financial Statements for February and March, 2010, including payroll, overtime report and expenditures.

Ona asked that the minutes reflect acceptance of the high bids of \$2,500 each for the Radio Shop Van and System Analyzer as advertised for sale by sealed bids. All radio shop assets have now been disposed of.

### Commissioner Pekas arrived at Meeting at 3:43

Motion made by Commissioner Pekas, seconded by Councilman Beninga to approve the February and March financial reports. Motion carried.

### b. Final Audited 2009 Financial Report

Motion made by Councilman Beninga, Seconded by Commissioner Pekas to accept the Final Audited 2009 Financial Report. Motion carried.

c. Lease Agreement for Building Rental Space

Motion was made by Commissioner Kelly, Seconded by Councilman Beninga to approve the Lease agreement for building space with Minnehaha County effective January 1, 2010 through December 31, 2011. Motion carried.

**4. Operations**

Deb Berreth presented the Operations Report, which now includes both the Emergency Medical Dispatch figures and phone call statistics. The report is now shown in graph format and depicts a comparison between 2008-2010 quarterly figures. Metro continues to exceed other accredited centers in Medical Dispatch Criteria numbers.

**5. Acting Director's Report**

a. 2009 Annual Report

Michelle Boyd presented the Agency's 2009 Annual Report to the Board. The report was compiled by Metro Staff and recaps the Agency's operations as well as outlining 2011 goals.

a. Other

Michelle reminded the Board that this is National Public Safety Telecommunications Week which honors the commitment and hard work of 911 dispatchers nationwide. She extended an invitation to all to visit Metro and observe the responsibilities and excellence of the 911 Center employees.

Michelle asked for direction regarding presentation of the Agency's 2011 budget. The consensus of the Council was to present the budget in June to ensure the newly elected Mayor and City Council appointees would be present along with the current County Commissioner appointees to consider and take action on the 2011 budget.

**6. Executive Session**

There was no Executive Session held.

**7. Adjournment**

Motion made by Councilman Beninga, seconded by Commissioner Pekas to adjourn the meeting at 3:50 p.m. Motion carried.